

**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER AND EX-OFFICIO PROJECT
COORDINATOR, R.M.S.A, WEST GODAVARI:: ELURU**

PRESENT: Smt. C.V.Renuka., M.Sc., B.Ed.,

Rc.No.3289/RMSA/2019

Dt.17-07-2019

Sub:- RMSA – West Godavari – Appointment to Audit the accounts of Rashtriya Madhyamika Shiksha Abhiyan (Centrally Sponsored Scheme) at District Level, School Level and Girls Hostel for the year 2018-19 submission of relevant records etc., at the time of Audit – Certain Instructions – Orders issued – Reg.

Ref:-1. Procgs.No.485/RMSA/2018, Dt.16-05-2018 of the Commissioner of School Education & Ex-Officio Project Director, RMSA, Ibrahimpatnam, A.P. Amaravathi.

2. This Office Endt. Rc.No.3239/RMSA/2019, Dated.14.06.2019

** ** *

The attention of the all the Deputy Educational Officers and Headmasters of Secondary Schools in the district are informed that the Commissioner of School Education & Ex-Officio Project Director, RMSA, Ibrahimpatnam, A.P. Amaravathi has engaged the services of the Chartered Accountant as per Annexure-I vide reference 1st read above for Auditing of all Secondary Schools of all management schools except Aided & Un-Aided and also including Govt. Junior Colleges to whom RMSA funds are released under different components of integrated RMSA such as Annual Grants, Civil Works, IEDSS, Vocational Education & Girls Hostels.

Therefore all the Deputy Educational Officers in the district are here by instructed to inform all the Headmasters/Principals concerned i.e. who is dealing the subjects of RMSA funds to keep ready with the relevant records mentioned in Annexure-II for Auditing accounts of their Schools/Colleges for audit. The dates of Audit schedule below.

S. No.	Date of Audit	Division
1	18-07-2019	Bhimavaram
		Tanuku
2	19-07-2019	Tadepalligudem
		Koyyalagudem
3	20-07-2019	Eluru
4	20-07-2019	RMSA - District Project Office, Eluru

This should be treated as most urgent.

Encl: As above

Sd/- C.V. Renuka
District Educational Officer &
Ex-Officio Project Coordinator,
RMSA, West Godavari, Eluru.

// t.c.f.b.o.//

D. Srinivas
Superintendent 17/7/19

To

All the Deputy Educational Officers in the District with a request to inform the matter to all the Headmasters / Principals of their jurisdiction.

Copy to M/s.GMK Associates, Raghava Ratna Towers, Chirag Ali -Lane, Abids, Hyderabad.

Copy submitted to the Commissioner of School Education & Ex-Officio Project Director, RMSA, Ibrahimpatnam, A.P. Amaravathi for favour of kind information.

Annexure-I

Distribution of work to the CA Firms		
S.No.	District	Name of the CA firm for audit
1	East Godavari	M/s. GMK Associates, Raghava Ratna Towers, Chirag Ali Lane, Abids, Hyderabad
2	West Godavari	
3	Srikakulam	M/s. A.V. Ratnam & Co., H.No.180/2 – RT, (Upstairs), RR Sadan, Opp. Vijayanagar Colony Park-2, Hyderabad-50057
4	Vizianagaram	
5	Visakhapatnam	
6	Krishna	M/s. Rao & Narayan, Chattered Accountants, Hyderabad.
7	Guntur	
8	Prakasham	M/s. CVS Bala Chandra Rao & Co, Chattered Accountants, Hyderabad
9	Nellore	
10	Chittoor	M/s. Sateesh & Srinivasu, Chattered Accountants, Hyderabad
11	Kadapa	
12	Ananthapur	M/s. Balaji Naidu & Co, 6-1-85/4 Lane, Opp. Telephone Bhavan, Saifabad, Khairatabad, Hyderabad
13	Kurnool	

Annexure-II

Details of Documents to be furnished to the Audit Party:-

1. Printed Bank Statements / Pass books for the period concerned up to 31-03-2019.
2. Sanction letters / proceedings
3. Copies of quotations called for if any
4. Bank entry register and stock registers
5. Expenditure details supported by vouchers, bills etc., in original
6. Cash on hand, cash book and other registers.
7. Civil works – Supporting material with “M” books
8. SMDCs resolutions
9. Other related documents / files (Audit)
10. Unspent balances remitted, if any (Bank pay in slips or any other related letters)

Note:- All proceedings / order copies shall be submitted to the Audit party for which the fund is released under different components as mentioned in proceedings.