

Proceedings of the District Educational Officer & Ex-Officio Project Coordinator, RMSA,  
West Godavari, Eluru.  
Present Smt. C.V. Renuka, MSc., B.Ed.,

Rc.No. 346/RMSA/2018

dt. 11-2018

Sub:- RMSA – West Godavari District – Sanction and release of funds towards School  
Annual Grants for the year 2018-19 – Instructions – Issued – Regarding.

Ref:- Procs Rc. No. 1418/RMSA/2018-2 dated 01-11-2018 of the Commissioner of  
School Education & Ex-Officio Project Director, RMSA, A.P., Ibrahimpatnam.

&&&&

All the Headmasters of the District are here by informed that the Commissioner of  
School Education & Ex-Officio Project Director, RMSA, A.P. Ibrahimpatnam has released School  
Grants to all the Secondary Schools in the District for the year 2018-19 as Ist Instalment.

In this connection all the Headmasters are here by instructed that to utilize the School  
Annual Grants properly duly follow the guidelines and norms issued by the Commissioner of  
School Education & Ex-Officio Project Director, RMSA, A.P. Ibrahimpatnam vide procs  
359.RMSA/2014, dt.14-08-2014, 29-12-2015, 24-07-2017 i.e 2015-16, 2016-17 2017-18 and  
2018-19 Guidelines are the same for example in the total annual grants 20% Purchase of  
Library books, 20% payment of water and Electricity Bills 30% ICT & Sanitation purpose 20%  
Minor Repairs and 10% Need based works ( sanction orders issued for need based works by  
the District Educational Officer & Ex-Officio Project Coordinator, RMSA, West Godavari, Eluru  
below 5,000/- and proceedings or sanction orders taken from Regional Joint Director of School  
Education, Kakinada Rs 5,000/- above ) and submit the Utilization Certificates to this office for  
taking further course of action in the matter. School Annual Grants Guidelines and instructions  
are available in the website of District Educational Officer [www.deowg.org](http://www.deowg.org).

All the Headmasters are instructed that to download the above guidelines and  
instruction from the above DEO's website.

Encl: Guidelines & Instructions

To

The all Headmaster of High Schools in the District.

All Deputy Educational Officers and Mandal Educational Officers in the District for information.  
Copy submitted to the Regional Joint Director of School Education, Kakinada for favour of kind  
information

  
District Educational Officer &  
Ex-Officio Project Coordinator,  
RMSA, West Godavari, Eluru.

5/11/2018  
5/11/18  
5/11/18